

# NAVIGATE THROUGH HR CURRENTS

HR Pilot™ offers HR services designed to help employers spend less time on compliance while reducing risk.

HR Pilot™ is provided to policyholders that have EPL insurance with:

Houston Casualty Company, U.S. Specialty Insurance Company, and Avemco Insurance Company.



## *HR Pilot Services Include:*

### **Expert HR Advice**

**Unlimited HR Support by Telephone and Email:** Prompt answers to tough questions by experienced HR professionals. Our HR professionals are all SPHR/PHR certified.

**State-Specific Online Content for all 50 States:** Summaries/flowcharts guide you through the maze of employment laws. Employment attorneys\* update the content regularly.

**Step-by-Step Procedures and over 500 HR Forms:** Includes federal & state posters; required HR forms; recommended HR forms; procedures for HR issues in each state.

**Customizable Handbooks:** Use one of our 102 templates (2 per state) or build your own. Employment attorneys\* ensure the content is current and accurate. Semi-annual updates emailed right to your inbox.

**Toll-Free Employee Complaint Hotline:** A “win-win” for employers to prevent employment lawsuits or mitigate damages.

### **HR Services in Spanish**

**Bilingual HR Professionals:** Provide both (1) HR advice to employers, and (2) respond to “employee complaint hotline” calls.

**Spanish Handbooks and Posters:** Employee handbooks (key states), required bilingual posters & important HR forms.

**Harassment Training:** Train managers/employees in their primary language and comply with the law.

### **Workforce Training**

**Online Training:** Engaging and interactive training covering a wide range of HR topics (e.g., anti-harassment, hiring, discipline, and termination).

**Learning Management System:** Upload our training programs to your LMS or use our database to assign, track and report training.

**Animated Training:** Fun training programs for managers and supervisors. MCLE credit available for CA attorneys (selected courses).

**Manager Training Bulletins/Posters:** We provide the content for the “ongoing” training that regulators expect.

**Educational Webinars:** Stay current with our monthly webinars. HRCI credit available for your HR professionals.

\*HR Pilot services, content, and updates do not constitute legal advice.

**For more information call, (800) 980-2988, or email [mlittlewood@eplaceinc.com](mailto:mlittlewood@eplaceinc.com)**